

PARENTS AND FRIENDS ASSOCIATION
 **Bunbury Catholic College**

MARIST CAMPUS
MINUTES OF MEETING - 10 AUGUST, 2015

MEETING OPENED: 7.00 PM

OPENING PRAYER: Michael McIntyre

ATTENDEES:

Ron Goldspink, President,	Susan Golder, Treasurer,
Robyn Sutton, Secretary	Denise O'Meara, Principal,
Julie Anne Richards	Ward Italiano
Michael McIntyre	Mike Heeler
Suzanne Cross	

APOLOGIES: Linda Cutting.

1.1 MINUTES OF PREVIOUS MEETING:

Minutes of the previous meeting held on 11 May, 2014 were distributed and **approved by Julie and Ward.**

1.2 BUSINESS ARISING FROM PREVIOUS MINUTES:

Ward asked whether NAPLAN results were available. Denise advised they had been received.

2.1 CORRESPONDENCE IN:

- Letter from ASG Neta Chairman inviting nominations for National Excellence in Teaching Awards
 - PFF WA Affiliation Certificate and brochures.
- Email dated 5/8/2015 from Michael and Elise McIntyre regarding ongoing problems with Bus Route 765. Denise asked Michael to monitor the route for numbers of BCC students using the bus service and give her the results.

2.2 CORRESPONDENCE OUT:

Email to BCC Marist Netball Touring Team agreeing to donation of sponsorship fees.

3. REPORTS:

3.1 PRINCIPAL'S REPORT:

❖ **STUDENTS:**

Denise advised that student reports had been distributed and they were mostly pleasing.

The Stewardship captains and Green Team were doing some wonderful work and had planned fundraising events for the development of the meditation area.

The Bishop's Tests had been completed but some technical problems were incurred with their submission. The submission faults were not with the College. Denise advised she would speak to the Catholic Education office re the validity of the assessments, given the delays and the stress on the students.

St John's are donating a defibrillation machine to the College tomorrow, 11th August and the event would receive media coverage on Channel 7 news.

❖ **STAFFING:**

There were some unavoidable end of term staffing changes, Mr. Ryan resigned on the last day of term 2 to accept another teaching position. To avoid unnecessary stress to students Mrs. Garbut was appointed Acting Head of Year 12, Mr. Eugene De Lima appointed yr. 12 English teacher, Mrs. Michelle Barrow yr. 11 English Literature teacher. Mrs. Barrow's return to teaching term 3 was unfortunately, due to family reasons, delayed.

❖ **EVENTS/ACHIEVEMENTS:**

Feast Day will be held on Friday for both Campuses. Yr. 7 & 8 at Mercy Campus, Yr. 9 -12 at Marist. Events would be scheduled at different times.

Denise reported volunteers were difficult to find and fewer people were not volunteering for fundraisers, canteen duties and other College events. Art Extraordinaire still required people to help set up and pack up. Some ideas were discussed regarding the best way to contact people for assistance at fundraisers. Denise suggested Peter Kerr ask Jacqui Grainger send out a general text message asking for assistance with Art Extraordinaire. Michael McIntyre and Mark Heeler advised they were available to give assistance with the event.

3.2 **PRESIDENT/BOARD MEMBER'S REPORT**

Ron reported the Yr. 10 students had completed a week of work exposure from June 29 to July 3.

Events for NAIDOC week were conducted from June 22 to June 26.

The Marist Touring Team successfully completed the tournament and finished Runners up in the Competition.

The School Climate Survey has been comped and the results are being analyzed. Areas needing attention would be targeted.

Brent Steer had identified and obtained quotes for Capital Planning requirements. The main items identified are the cricket nets, the maintenance yard, new furniture, line marking and the bell system upgrade.

The new school fee collection policy has been implemented and the results are encouraging.

The canteen is struggling with insufficient numbers of volunteers.

3.3 **TREASURER'S/ART EXTRAODINAIRE**

Current Accounts:

P & F Gen Account	\$23,054.95
Term Deposit –	32,798.48 (inc. Art term deposit)
Art Ex Gen Account	. 9,566.15
Total	<u>\$65,419.58</u>

*Incorrect - Secretary
used previous report!*

General Transactions since last meeting (11th May 15):

Income:

Bank interest \$11.12

Expenditure:

Credit Payments and second hand books \$2,603.40

Donation to Marist Netball Team \$1,400.00

Art Extraordinaire:

Income:

Artists entries (more to be received) \$3,305.00

Bank interest 12.01

\$3,317.01

Expenditure:

Artists Chronical advert - ..\$390.00

Vic/Symmons Street Banner - ..\$200.00

A&L Printing of brochures & flyers = ..\$567.00

Mcyre Display - ..\$264.00

Liquor Approved Manager - ..\$168.00

Hardware - Portable Plinths (invest) \$3,763.10

Glasses (invest) \$1,119.42

Total \$6,471.52

General:

The Annual Information Statement for 2014 has been completed, a requirement of the Australian Charities & Not-for-Profit Commission.

AMD Audit has been received.

Susan queried Ward re CDF donation to Art Ex as to date it had not been received although paperwork was completed in June.

Susan tabled the Audit Report. Susan moved a motion the Report be received and approved as tabled. The motion was moved by Ron and seconded by Denise.

4. GENERAL BUSINESS:

Susan Cross asked why there was no bus service available for students from the College to the City Centre. Denise suggested she contact the Bus Depot to request information and also ask any parents whose children would use such service to contact the College.

The proposed application for donations was discussed and in principal the application was approved with some minor changes. **Denise agreed ask the IT Department to draft an application for donations. The application could be emailed to the P & F members for approval at the next meeting. Robyn to collect some examples of previous donations for guidelines for the application.**

It was suggested and agreed a closing/opening prayer be sourced that could be used at future meetings.

CLOSING PRAYER: Michael McIntyre

OPENING &: CLOSING PRAYER NEXT MEETING: Ward Italiano.

MEETING CLOSED: 8.10 P.M.