



PARENTS AND FRIENDS ASSOCIATION

# Bunbury Catholic College

MARIST CAMPUS

MINUTES OF MEETING – 22<sup>nd</sup> February, 2016

MEETING OPENED: 7.00 PM

OPENING PRAYER: Ward Italiano

ATTENDEES: Ron Goldspink, President, Susan Golder, Treasurer,  
Patrick Smith, Secretary (Stand in) Eugene De Lima, Deputy Principal  
Julie-Anne Richards Ward Italiano  
Michael McIntyre Li Conwary  
N Conwary Laura Giumelli  
Peter Robinson Linda Cutting

APOLOGIES: Denise O'Meara, Principal

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1.1 MINUTES OF PREVIOUS MEETING:

Minutes of the previous meeting held on 2<sup>nd</sup> November 2015 were distributed and **approved by Ward and Michael.**

1.2 BUSINESS ARISING FROM PREVIOUS MINUTES:

An invoice for the replacement pie warmer (estimated at \$3-4,000) for the canteen has not been received. Eugene agreed to follow this up.

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2.1 CORRESPONDENCE IN: None

2.2 CORRESPONDENCE OUT: None

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3. REPORTS:

3.1 PRINCIPAL'S REPORT (via Eugene):

- ❖ We have had a relatively smooth start to the year and have completed parent information evenings for all year groups on both campuses. We hope the information was relevant for each group.
- ❖ The opening Masses and assemblies held in week 1 provided a wonderful opportunity to gather as a Catholic community to ask for a blessing for our school year. It also enabled us to honour our outstanding students from the class of 2015, our Kelderman award winner, Janelle Ryan and Dane Vincent who was awarded a subject exhibition by SCSA. We also presented leadership badges to our student leaders from years 9 to 12.
- ❖ **Students:** Our Year 7 students have made a good transition into secondary school, with a few exceptions, and reports from parents indicate that the children are enjoying the variety of new classes and are adjusting to the secondary learning environment. The extreme heat, potential

bushfires in the area close to the campsite and the anxiety of students and parents who were experiencing evacuation as a result of the current bushfires resulted in cancelling the camp and re-locating the activities to the Australind area. The students appeared to have enjoyed themselves and gained a lot from the experience.

- ❖ **Staffing:** We have taken on a number of new staff members on both campuses; they have attended the College and CEO induction workshops.

Yesterday all staff attended the commissioning Masses at either St Pats or CLV church. We are grateful to both parishes for their welcome and hospitality.

Additional comments: Good start to the year for all years. New campus is operating well. Ward queried enrolment numbers and Eugene advised approx. 1400 at both campuses.

### 3.2 PRESIDENT/BOARD MEMBER'S REPORT

Ron welcomed the new attendees and thanked Julie-Anne the new P&F secretary for volunteering. He advised that a Board update will be provided at the next meeting.

### 3.3 TREASURER'S/ART EXTRAORDINAIRE

- ❖ **Account Balances:**

• P& F Gen Account	\$53,514.31
• Term Deposit	\$32,798.48
• Art Ex Gen Account	\$23,106.43

**Total funds balance** **\$109,419.22**

- ❖ 2016 Income:

- P&F Levy for 2015 - \$20,361.38 (typically received late Nov)
- Second hand book sales - \$13,852.65

- ❖ 2016 Spending:

- Book sales payments outstanding from 2015 (4 cheques totaling - \$159.00)
- Stationary (folders, dividers) - \$26.84

- ❖ Second Hand Book Sales from 2015/2016 - Forms have yet to be received but are expected within a week and then payments will be progressed.

- ❖ Art Extraordinaire – First meeting is to be held on Monday 21<sup>st</sup> March.

Michael made a point that the expenditure needs to be aligned and spent within a reasonable timeframe of the funds being raised. Susan explained the current P&F spending strategy. Another parent suggested that the P&F levy should be spent/allocated every year.

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**4. GENERAL BUSINESS:**

- ❖ **Access to P&F Minutes:** Patrick suggested that the P&F Minutes should be made available and all agreed it would be beneficial. Suggestions included distribution via the school web site / SEQTA or group email. Item to follow up at next meeting.
- ❖ **School Camp:** Ward queried cost of the Y7 camp being cancelled due to the bush fires. Eugene explained the mitigating circumstances. Not all costs were recovered. Future camps will be held in Busselton and thus no risk of a future reoccurrence.
- ❖ **BCC Facebook:** Ward queried access to the school Facebook site, previously a membership was not required to gain access. Michael suggested creating a false account as a simple remedy.
- ❖ **Car Parking:** Ward raised the issue of congestion at home time at the entrance to the school car park – cars are parking in a no park zone and blocking the access to the parking area. This is causing a tailback on the main road. Eugene agreed to consider options (asking parents to refrain from parking in this area). Student car parking was also discussed.
- ❖ **Fundraiser – Entertainment Coupons online/ Books for the Perth & South West:** the merits of selling these books as a fundraiser were discussed and approved. These will be made available for sale at the school office beginning Q3 and the proceeds will go to the P&F.
- ❖ **P&F Secretary:** Julie-Anne kindly volunteered to take on the role.

**CLOSING PRAYER:** Ward Italiano

**OPENING & CLOSING PRAYER NEXT MEETING:** TBD

**MEETING CLOSED:** 7.43P.M.

