

PARENTS AND FRIENDS ASSOCIATION



MARIST CAMPUS

MINUTES OF MEETING – 30th October, 2017

MEETING OPENED: 7:00 PM

OPENING PRAYER: Michael McIntyre

ATTENDEES:

Alan Buckley, President	Susan Golder, Treasurer
Denise O'Meara	Michael McIntyre
Barney Dzowa	Anthea Turkington
Wendy Dixon	Maria Smargiassi

APOLOGIES: Julie-Anne Richards

1.1 MINUTES OF PREVIOUS MEETING:

Minutes of the previous meeting held on 7th August 2017 were distributed and **approved by Alan and Denise.**

1.2 BUSINESS ARISING FROM PREVIOUS MINUTES:

Nil.

2.1 CORRESPONDENCE IN:

Two items received, a request from the Marist Cricket team (11 students, requesting \$150 per student). This is likely to be approved as we have done so previously, however Alan will correspond to confirm amount.

Second request received from the school for Presentation Night awards - \$1900 for senior student awards. This request was approved by the P&F as it was similar to previous years' approval. Moved by Michael and seconded by Wendy.

Discussion then continued about whether this needed to be ratified at the AGM due to less than ten attendees at the meeting tonight. Several attendees discussed the option for minimum of 8, or a percentage figures. This would be raised at the AGM for a minimum number. Strategies to increase numbers included the current arrangement for two (2) representatives from each school year (we have two reps at current, however they do not all attend). It was decided that if a P&F rep cannot attend, they must arrange a proxy. Denise agreed that two SMS messages would be sent prior to future meetings to remind; firstly all parents of upcoming P&F meetings to attend, and also directly to the year group representatives.

A request from David to the P&F for approval to jointly fund the cost of the mural project with the Ex-Students Association contributing the other half moved. **PASSED**

2.2 CORRESPONDENCE OUT: Nil.

3. REPORTS:

3.1 PRINCIPAL'S REPORT:

- ❖ **Outward Bound Adventure:** All groups returned with excellent reports.
- ❖ **Exams:** Year 11 exams finished. Now commencing Year 12 work this week (this will be the last year that this will be occurring).
- ❖ **Years 7 & 8:** Screenagers talk and video night held regarding online use.
- ❖ **Staffing:** Nigel Snelson is leaving for Busselton. His position to be advertised.
- ❖ **Art Extraordinaire:** Good reports, similar sales to last year though Friday night attendance numbers not as strong. Final report to follow and any changes for next year.
- ❖ **Catholic Education:** We have registered for Catholic Education site review.
- ❖ **Capital Development:** Development work underway to update canteen into a cafeteria format.

3.2 PRESIDENT/BOARD MEMBER'S REPORT

President's report not submitted as not attended recent Board meeting held. However, did attend school cyclic review (Catholic Education), and the Year 12 Graduation night, which was excellent.

3.3 TREASURER'S REPORT

❖ Account Balances:

- | | | |
|----------------------|-------------|-------------------------|
| • P& F Gen Account | \$49,062.98 | (\$58,062.98 - \$9,000) |
| • Term Deposit | \$34,561.23 | |
| • Art Ex Gen Account | \$32,428.38 | |

Total funds balance **\$116,052.59**

Submitted our Australian Charities & Not for Profit Commission (ACNC) Annual Statement for 2016 (requirement).

Transactions since last meeting attended (29th May)

❖ 2017 Income:

- Interest payment of \$892.23
- Transfer of \$12,000 from Art Ex account.

❖ 2017 Expenditure:

- \$1,300 - Marist Netball Team
- \$650 - Students in the Spotlight
- \$283.95 - Second Hand Book Sale payments
- \$2,500 – A Frazer, mural (part payment)
- \$6,000 - Invoice for the x4 3D printers, plus supplies (cartridges)
- \$3,000 – Invoice for x1 robotic machine (one part worth \$900 has been obtained, the rest to be ordered).

NET furniture – Nola (Asst. Bursar) to confirm status with Brent. P&F has agreed to contribute funds of \$5,000.

3.4 ART EXTRAORDINAIRE REPORT

Again, it was a successful event in that we received a lot of positive comments from visitors and artists. There was a good vibe the whole weekend.

Visitor numbers were down significantly on the Friday evening, (less than 100). The weekend visitor numbers however, were very good.

Art sales are down but considering the number of people attending the event, the sales are very good.

Door sales are down, but difficult to calculate what the overall loss is without including the sales of alcohol (haven't been reimbursed for the returned alcohol) – i.e. we charged less for entry and charged for drinks.

Raffle was up slightly and we raised a further \$500 from the 'Pick a Number' board, new fundraiser idea.

Family donations are possibly at an all-time low, (\$70 versus \$490 for last year).

Silent Auction raised \$1,214.00 so far, but three more payments to be received so don't have the final tally as yet.

Barista Coffee – Unsure how successful this was as the school ran this.

4. GENERAL BUSINESS:

- ❖ **Future Funding:** Denise raised the issue for P&F to consider future funding for outdoor fitness for students. This request may come to the committee in the future once fully considered by the PE Department.
- ❖ **Coding Programmes:** Michael raised the issue for P&F to assist to fund coding programmes. Meeting was informed by Denise that this is already underway as an elective.
- ❖ **Manea College:** Some discussion by the group regarding the move of some Year 11 students to Manea College. Denise was aware of the issue.

- ❖ **Class Bibles and Atlases:** Anthea raised the issue of using funds to purchase classroom copies of Bibles and Atlases etc. to reduce waste.
- ❖ **SEQTA:** Susan raised the issue of SEQTA updates. Some reports are few and far between and then followed by a flurry of reports and activity. There should be consistent use by all users so that parents can be informed of student progress regularly.
- ❖ **Annual AGM:** The annual AGM meeting is to be held 20th November, 2017.

CLOSING PRAYER: Michael McIntyre

OPENING & CLOSING PRAYER NEXT MEETING: Medrica Dilallo

NEXT MEETING: 20th November 2017

MEETING CLOSED: 8:20 PM