## Using Student Cards to Purchase or Pre-Order Items from the Canteen

To act justly, to love tenderly and to walk humbly with your God. Micah 6:8

## How to Add Funds to a Bunbury Catholic College Student ID Card

Go to the College website (<u>www.bunburycatholic.wa.edu.au</u>) and click on "College Shop"

- 1. Click on "Shop Now"
- 2. Login using your SEQTA login username and password click on "Sign In"
- 3. On the right hand side of the page click "Add Value" on the CDFpay Account line
- 4. Select how much you would like to add to the card, by either Card payment or Bank Transfer click on "Pay"
- 5. Follow the prompts for payment
- 6. A receipt will be emailed to you and the value added to the card immediately

## How to Place an Online Lunch Order

Go to the College website and click on "College shop"

- 1. Click on "Shop Now"
- 2. Use your SEQTA login details to access the portal
- 3. Ensure that you have loaded the student card with funds
- 4. Click on "BCC Shop" (very top bar)
- 5. Select your option...e.g. Canteen
- 6. The lunch order menu options will come up
- 7. Select items form the lunch menu or form the drinks menu
- 8. Follow the prompts to place your order





