

PERSONAL PRESENTATION (UNIFORM) PLAN

Originally released: 2015
Reviewed: 2016, 2017, 2019, 2020, 2023
Due for review: 2024

RATIONALE

Sources of Authority	
CECWA Policy	Community
Executive Directive	Student Safety Wellbeing & Behaviour

All students who attend the College are expected to conform to the personal presentation plan, as established by the College. This is indicative of a student who takes pride in being a part of the Bunbury Catholic College community and reflects a sense of belonging and ownership in our students.

GENERAL

The College uniform must be purchased, in its entirety, from the Uniform Shop, which stocks all current items of the uniform.

Students are expected to maintain a well-groomed, neat and tidy appearance. Female students must wear their skirts close to knee length, not rolled up or mid-thigh, to maintain personal modesty.

No undershirt or coloured clothing that is visible through the shirt, is to be worn with the uniform. A plain, white undershirt (with short sleeves or one that is sleeveless), is the only acceptable item to be worn under the College shirt.

Certain representative duties require the use of a blazer. All students may choose to buy a blazer.

All students are expected to purchase the College jumper and the prescribed College school bag.

Students with allergies, who are unable to wear the prescribed College jumper, and who have medical evidence to support this, or who have provided details to the relevant Head of Year, may purchase a cotton jumper. The uniform shop places an annual order in Term 1 only.

SUMMER UNIFORM

College shorts for male students, College skirt or College shorts for female students.

College white shirt.

College socks.

College jumper in cooler weather. The College Sports Jacket is not a substitute for the jumper in the summer terms and thus cannot be worn in Terms 1 and 4 for warmth.

In Term 4, students who are leaving the College at the end of the year, may request to be allowed to wear the winter trousers, should their summer uniform be too small.

It will not be necessary to wear a College tie in this instance.

Please address requests to the relevant Deputy Principal.

WINTER UNIFORM

College grey trousers for male students, College skirt or College grey trousers for female students.

The tracksuit bottom is NOT a substitute for grey trousers or a skirt.

Ties must be worn by both male and female students.

College jumper.

College socks.

The College jumper is an integral part of the College uniform and is the primary item of clothing to be worn in cold weather. A tracksuit top may be worn over the College jumper in very cold weather, **during Term 2 and Term 3 only.**

Jumpers are to cover the shirts completely. There is the same expectation when wearing the tracksuit top over the jumper. Female students are to wear tan/beige-coloured stockings or tights or the correct College socks. The Uniform Shop stocks the regulation socks and tights.

Should female students choose to wear the female College trousers, purchased from the uniform shop, the trousers cannot be cut, excessively shortened or tapered towards the ankle. They can only be tailored to appear as dress or smart trousers, with a regular pant leg that touches the shoes' laces.

The wearing of grey socks with the trousers is required.

SHOES

Black, lace-up leather school shoes, with a heel, that offer firm foot/ankle support. Any form of soft shoe, trainers or ballet style pumps, is not permitted. Soft shoe styles that have laces, do not qualify as regulation school shoes.

SPORTS UNIFORM

All students must arrive at the College in full College uniform. No student is to attend Homeroom in a sports uniform without an explanatory note or a notified excursion permission notification. Students attending classes during the day are subject to the same provisions. A student's failure to wear the correct uniform must be noted for follow up by the relevant Head of Year. If Physical Education is the last period of the day, students have permission to leave the College in the correct sports uniform. If there is an assembly at the end of the day, students must change into full College uniform prior to this.

HATS

Bunbury Catholic College is conscious of the importance of promoting sun-safe initiatives. Students receive ongoing education in this regard through their Physical Education lessons and via the Pastoral Care program.

All students are strongly encouraged to wear a suitable hat when outdoors, since sun protection is paramount when making healthy living choices.

The recommended style is one that provides good shade to the face, neck and ears. **All** hats must be purchased directly from the College Uniform Shop.

HAIR AND MAKE-UP

STYLES*

The hairstyle of a student must be neat and presentable, **as for any place of business.**

No extreme hairstyles are permitted while wearing the College uniform. Fringes need to be pinned back, out of the eyes, not tied in a top knot. All hair needs to be tied back once it reaches collar length (bottom of collar). This is an expectation for both male and female students. Any haircut may not be shorter than a number two (2).

Hair ties must be discreet and in the College colours – green, red, white, or black.

Appropriate sanctions will be applied until the style meets College guidelines.

COLOUR*

The appearance of the hair should reflect a **natural colour**. The addition of any hair colour should not be such that it changes the appearance of the student dramatically. Streaking, tips, ombre colouring or any extremes of fashion, are not acceptable.

Appropriate sanctions will be applied until the colour meets College guidelines.

****Prior to having a haircut or treatment that may fall outside College guidelines, please consult the relevant Head of Year.***

MAKE-UP

While the use of light foundation with sun protection is permitted, please note that eyeliner, mascara, eyeshadow, false eyelashes, eyelash extensions and other similar beauty procedures are not permitted. Make up remover is available from the front office, should a student exceed the permitted use, as described above. The request to remove make up is usually made through the Head of Year.

NAIL POLISH

Nail length needs to conform to short/smart guidelines. Clear nail polish is permitted as part of the College personal presentation plan. No polish that has a colour, regardless of how light the colour, is permitted, except in authorised circumstances. Please be aware, for Health and Safety reasons, nail polish is not permitted to be worn in some Learning Areas (e.g. food classes). Nail varnish remover is available from the front office, should a student have neglected to remove any nail polish. Acrylic nails have the same guidelines as natural nails. The inability to remove acrylic/shellac nails is not a sufficient reason to allow a student to continue to wear them; please take this into consideration when purchasing acrylic/shellac nails or similar.

SHAVING

Students are expected to be clean shaven when at the College.

Heads of Year will notify parents, as needed, to ensure that students meet College guidelines.

JEWELLERY

A wristwatch is permitted.

No Smart Devices (Apple watches, Fitbits or similar) to be worn during assessments/examinations.

No bangles/bracelets, either on wrists or ankles.

No rings are allowed.

A maximum of 2 earrings per ear are permitted. They must be discreet and be of the small stud or sleeper variety. No spacers or spikes are to be worn while at the College.

No necklaces, other than a small Christian or other religious symbol, on a discreet neck chain.

TATTOOS AND PIERCINGS

Facial and body piercings are not to be visible at any time while at the College; nor is the use of clear spacers or other methods, to cover up the piercing.

Visible tattoos are not acceptable.


PROCESS AND CONSEQUENCES

Students will be required to remove the non-compliant item. Uniform items should be returned to the student's locker.

Items of personal jewellery will be retained in the front office until the end of term, or until a parent collects the item.

Parents will be notified of any hair and make-up related issues, so that they can take appropriate action to ensure the student's presentation complies with College guidelines.

Should a student consistently choose to disregard the uniform and presentation standards, as stipulated by the College, an interview with parents/guardians will be requested.

Authorised by	Michael Pepper	Signature:	
		Date:	23-01-23
Effective Date:	23-01-23	Next Review:	November 2023