



BUNBURY
CATHOLIC COLLEGE

MUSIC ENROLMENT TERMS AND CONDITIONS

1. LESSON OPTIONS & SCHEDULE OF FEES

Enrolment Fee (new students only):

\$40 - This is a one-time resource fee payable at enrolment, covering the cost of a tutor book and additional resources such as printing/photocopying

Individual lesson:

\$40 per 30-minute lesson

Share lesson:

\$25 per 30-minute lesson, shared with a maximum of 2 other students.

Students are expected to transition to individual lessons after one semester (two terms), subject to availability. Shared lessons are only available to beginner students. Tutors may request a student to move to individual lessons if they progress beyond beginner level.

Maintenance fee:

\$20 fee per term. Applicable only to students using a College-owned instrument during lessons.

Instrument hire:

\$40 instrument hire per term. Applicable only to students who hire a music instrument to take home. *Conditions apply – see Instrument Hire Form.*

Eligibility:

To participate in the music program, school fees must be fully paid by March or an approved payment arrangement must be in place with finalisation by the end of November.

Payment:

Music fees are billed at the beginning of each school term. Failure to pay these fees in full, within 30 days of account being issued will result in the student being unenrolled for the following term.



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As music tuition is an elective subject, payment plans are not available for music fees. These charges must be paid in full by due date.

Credit:

Credit for missed lessons will only be issued if the tutor is unavailable or another College event is scheduled. Credits will not be issued for non-attendance by the student.

2. GENERAL

a) All queries regarding music tuition or fees should be directed to the Instrumental Music Coordinator or the Head of Learning Area – Arts.

3. ATTENDANCE

a) Timetables will be emailed to students and families prior to the start of each school term.

b) Students are expected to attend lessons as scheduled. Variations may occur due to school activities or events.

c) Students should not miss lessons due to other school activities unless they are leaving the school or the tutor has been contacted in advance.

d) Lessons will not be rescheduled due to family holidays taken during the school term.

e) Lessons will only be rescheduled if:

1. The tutor has been notified **2 days** prior to the scheduled lesson.

Note: A message left on the school absentee line IS NOT an acceptable form of notice, as tutors do not have timely access to this information. Contact details are provided in the music diaries.

2. The tutor is absent and the annual lesson quota is not going to be met.
3. Rescheduled lessons will be arranged at a time convenient to the tutor, in consultation with the student.

4. CHANGE OF ENROLMENT

a) Enrolment in the program continues for a full school year unless altered or discontinued.

b) NOTICE OF WITHDRAWAL MUST BE RECEIVED IN WRITING BY THE COLLEGE, BY WEEK



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8, PRIOR TO THE NEXT TERM.

c) Late notice of withdrawal will incur music fees for the following term.

d) New music enrolments will not be accepted after week 5 of each term. Enrolments after this date will be considered for the following term.

5. LESSON EQUIPMENT

Students must bring the following to each lesson:

- Lesson records
- Lesson book
- Music folder
- Pencil and eraser
- Own musical equipment (as required)